**Job and Person Profile (JPP)**

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| **Job details** |
| **Job title** | Suffolk Better Care Fund Manager |
| **Job Reference** | 17714 |
| **Grade and Salary** | 8 - £58,270 per annum (pro rata for part time)This role includes performance related pay progression |
| **Service and Team** | Adult Social Care – Strategy and Change |
| **Location** | Endeavour House, Russell Road, Ipswich, Suffolk, IP1 2BX - Hybrid |
| **Hours per week** | 37 |
| **Status** | **Fixed Term or Secondment to 31/1/2026 (funding)**  |
| This role may offer the following flexible working options | * *Working part time hours (eg different hours/days to those advertised)*
* *Job sharing*
* *Working compressed hours (eg a nine-day fortnight)*
* *Term time working (including partial term-time working)*
* *Use of flexitime / time off in lieu*
* *Hybrid working options, including some home working*
* *Working from different Council buildings*
* *Working adjusted core hours (eg starting later and finishing later or other patterns)*
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| **About us** |

As a modern and effective council, we understand the importance of being flexible and well-connected in the ways we work. We focus our ambitions on doing what’s right for people, our partners and our communities - both now and for the future.

That’s why, as one of the largest employers in Suffolk, we believe in empowering everyone. Through career variety and collaborative working, accessible career paths and professional development.

The support and care we offer encourages and enables you to be the best you can be. To make a meaningful impact on the world around you. To achieve a unique sense of pride in what you do, why you do it and where. **Reimagine the possibilities.**

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| **Main purpose of the job** |

Suffolk health and care system partners, working with the Local Government Association, have recently reviewed use of the Better Care Fund (BCF) in Suffolk, agreeing a set of recommendations to improve the use and governance of BCF to drive integration across health and social care. This role will take the lead on developing, coordinating and delivering an action plan to achieve these recommendations, in order to establish a strong foundation which supports the health and care system’s future ambitions for integration.

Working with health and care system leaders and organisations across Suffolk, you will also identify opportunities to drive forward health and social care integration across the county and where the BCF tools and frameworks can support this.

You will also be accountable for developing, monitoring, and reporting against Suffolk’s BCF plan for 2025/26 and for developing options for the long term management of the Better Care Fund, including how this will be resourced.

You will be able to understand and respond to complex organisational and system-wide issues, be flexible in the face of competing pressures, and able to implement solutions and initiatives at pace.

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| **About the team**  |

This role sits within the Strategy & Change team within Suffolk County Council but will work on behalf of the Suffolk health and care system, supporting Adult Social Care, Suffolk and North East Essex and Norfolk & Waveney Integrated Care System senior colleagues.

The team drives delivery of change and transformation across adult social care and health and includes the Programme Management Office for adult social care, integration of which with BCF planning and monitoring will be a key focus of the role.

**Key Relationships:**

* This role reports to the Assistant Director Strategy and Change in ASC
* Directorate Management Team, Senior Management Team within ASC
* Deputy Chief Executive, SNEE ICB
* Alliance Directors and Deputy Directors within SNEE ICB
* Locality leads and Associate Director for Commissioning, Norfolk & Waveney ICB
* Transformation, Business Intelligence and Finance leads within ASC and both ICSs
* Leader, Cabinet Members and other Councillors.
* System Partners including: Districts, Boroughs, Voluntary Sector, Police and other key partner organisations to Suffolk County Council.

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| **What you will be expected to deliver in the role** |

You will develop and deliver an action plan to implement the recommendations of the Suffolk Better Care Fund review, including:

* Designing and delivering an enhanced process and governance for use of the Better Care Fund, including wider stakeholder engagement in the planning process
* Ensuring clear definition and ownership for schemes funded through BCF
* Enhancing the alignment between BCF and wider Suffolk health and care outcomes, and developing and delivering a suite of performance measures which will ensure robust measurement of the outcomes and impact of the investment
* Enhancing the alignment between Locality Delivery Plans and the Suffolk-wide BCF plan
* Improving Suffolk’s approach to the demand and capacity planning requirements of the Better Care Fund
* Working with district and borough councils to review and enhance use of the Disabled Facilities Grant, aligned with BCF objectives.
* Working with system partners to articulate the future vision for health and social care integration in Suffolk by identifying opportunities where the BCF tools and frameworks can help advance the integration agenda
* Identifying the resources required to manage the future planning and monitoring processes and handing over to these resources, including documentation and knowledge transfer

In support of this action plan you will:

* Identify, initiate and lead programmes and projects as needed to support achievement of the review outcomes
* Develop partnerships, synergies and connections across Suffolk health and social care
* Liaise with regional and national BCF networks to identify and share best practice with the Suffolk system
* Lead and manage, or matrix manage, associated transformation and project staff assigned to you.

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| **Person Profile – what you will bring to the team** |

**Qualifications and professional memberships**

1. Level 6 qualification, i.e. degree level or equivalent level of knowledge and experience
2. Project Management qualification or equivalent level of knowledge and experience
3. Evidence of continued personal and professional development.

**Values and personal qualities**

1. Demonstrates a passion for making a positive difference for Suffolk.
2. Understands and demonstrates systems thinking and systems leadership approaches
3. Shares our [WE ASPIRE](https://www.careers.suffolk.gov.uk/home/about/our-values) Values and strives to lead by example in relation to these.
4. A strong commitment to fairness and Equality, Diversity and Inclusion.
5. Strives to continuously improve in everything they do, taking the initiative to learn and develop.
6. Brings creativity into their work through innovation and openness to change.
7. Collaborates well with others and offers assistance and support to colleagues.
8. Ability to motivate and develop staff in a performance-focused organisation.
9. Shows complete awareness towards the needs of customers.
10. Ability to develop and sustain highly effective team working and partnerships.
11. Seeking creative solutions to complex situations at every opportunity.

**Specialist knowledge skills and experience**

1. Strong understanding of issues impacting on health and social care integration including a thorough knowledge of the application of the Better Care Fund.
2. Strong knowledge of programme management and systems thinking methodologies
3. Proven experience of developing performance frameworks and KPIs and an understanding of approaches to evaluation
4. Strong knowledge and understanding of public sector financial planning and budget management
5. Able to present information clearly, concisely, accurately to promote understanding.
6. Experience of matrix working across teams or organisational boundaries
7. A clear understanding of the interface of policy, performance and planning.
8. In-depth knowledge of the issues affecting local government, health and social care, and the wider public sector.
9. Interpersonal skills generating engagement at all levels across the health and care system.
10. Leadership skills to generate relationships with confidence, respect, credibility and trust.
11. Can demonstrate complete political judgement and sensitivity. (Desirable)
12. Ability to anticipate, design and manage complex organisational change and achieve results through excellent judgement.

If you think you have what it takes to be successful in this role, even if you don’t meet all the criteria, please apply. We’d appreciate the opportunity to consider your application.

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| **Travel requirements** |

On occasions, there may be a requirement for you to travel using reasonable and suitable means available to you.

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| **Our values – WE ASPIRE** |



At Suffolk County Council our WE ASPIRE values set out the behaviours we expect from everyone in the organisation regardless of who they are, what their role or grade is or where they work.

The values have been developed through feedback and input from employees at the council and underpin how we go about our everyday work. They define us and help us to be the best we can be.

Visit our [**careers pages**](https://eoce.fa.em3.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_3001/pages/11002) for more information on our WE ASPIRE values.

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| **Our Customer Commitment** |



In addition to our WE ASPIRE values, we also have a **Customer Commitment** which sets out a number of strong principles that help support high standards of customer service and care that we can all endeavour to consistently demonstrate.

For more information, view our [**Customer Commitment poster.**](https://sccrecruit.blob.core.windows.net/assets/SCC/Other-Docs/17.06.2020_%20CUSTOMER_COMMITMENT_POSTER.pdf)

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| **More information for recruitment applicants** |

We offer a fantastic working environment including diverse and active staff networks,

great flexible working options and many benefits, as well as the opportunity to improve the lives of Suffolk residents.

Visit the [**Suffolk County Council career website**](https://eoce.fa.em3.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_3001/pages/11002) to learn more, including information about adjustments to recruitment processes, our interview schemes and other commitments to equality, diversity and inclusion.