TEACHING STAFF

JOB DESCRIPTION

ROLE TITLE	Class Teacher
CONTRACTED HOURS	33.25
Wickhambrook	Wickhambrook Primary Academy
GRADE / SCALE POINT – SALARY	MPS 1-6
REPORTING TO	SLT & Headteacher

INTRODUCTION

Through geographical hubs of like-minded schools and a vision of excellence that is shared by all, schools smash through barriers to achieve more than others think possible.

The vision of Unity Schools Partnership is to achieve the highest standards of education in its primary, secondary and special schools.

It is our intention that all trust schools, and the trust as a whole, be recognised locally and nationally for the exceptional quality of its educational provision.

We are a family of interdependent schools with a shared ambition to transform lives.

We are committed to the development of a very high-quality, and evidence-informed, model of how excellence is achieved.

Our work is fostered by geographical hubs of schools in close proximity that understand their specific communities.

The Trust expects its work to be characterised by:



All Unity Schools Partnership schools embrace a strong set of values which ensure that pupils learn how to take their place in modern Britain. Every member of staff is required to uphold and promote the values of the Trust in every aspect of their work performance.

All members of teaching staff are responsible personally and collectively for supporting students in becoming confident individuals, successful learners and responsible citizens, through:

- Always modelling the core values of the school and wider Trust;
- Nurturing pupils' passions and interests and stimulating their intellectual curiosity;
- Continuously raising pupils' aspirations and self-esteem;
- Contributing to the wider range of opportunities offered by and for the school community; • Assuming responsibility (as required) for the learning progress of a specific group of individual pupils;

- Ensuring high outcomes for a cohort of pupils

All teachers are required to meet the national standards for teachers according to their role.

JOB PURPOSE

To actively pursue the agreed aims of the school and wider Trust, maintaining an outstanding educational ethos, care for the pupils and respect for colleagues whilst undertaking all duties in a professional manner. There is an expectation all staff colleagues will secure a good or better education for all pupils and the continuous improvement of teaching and learning in the school.

Key Tasks & Responsibilities:
As class Teacher :

a) Teach at the direction of the Headteacher, implementing agreed planning, assessment and target setting,

b) Teach the National Curriculum subjects and RE as well as working with others to provide curriculum enrichment for pupils,

c) Provide an outstanding professional model within the classroom,

d) Provide an inclusive and personalised curriculum which meets the needs of all children; including those with Special Educational Needs and/or Disabilities and the most able,

e) Carry out assessment, recording, monitoring and record keeping according to school policies, maintaining appropriate records which monitor the progress of the pupils and providing regular feedback to pupils in line with the Feedback & Marking Policy,

f) Complete any relevant class termly and half termly assessment records, using school and wider trust systems,

g) Provide information for parents, including (but not limited to) annual reports and the completion of the relevant sections of pupils' planners,

h) Develop strong - home school links with families of children in the class,

i) Manage and monitor the work of other adults in the classroom,

j) Liaise closely with the SEN Team regarding the learning needs of specific pupils,

k) Liaise closely with the Raising Standards Lead regarding the achievement of your pupils towards end of year group assessments,

l) Plan an active role in the full life of the school,

m) Make effective use of PPA time to raise standards,

SAFEGUARDING

Unity Schools Partnership is committed to safeguarding and promoting the welfare of children and young persons at all times.

The post holder, under the guidance of the Headteacher, will be responsible for promoting and safeguarding the welfare of all children with whom he/she comes into contact, in accordance with the Trust's and the school's safeguarding policies. The post holder is required to obtain a satisfactory Enhanced Disclosure from the Disclosure and Barring Service (DBS).

GENERAL

1 . Take active responsibility for personal continuous professional development;

2. Take ownership of individual performance management, keeping a continuing professional development portfolio;

3. Maintain consistent high standards of professional conduct, tact and diplomacy at all times in dealings with pupils, parents, staff colleagues, external agencies and any other visitors to the school or wider Trust;

4. Maintain absolute confidentiality and exercise discretion with regard to staff / pupil information and the Trust's business at all times;

5. Act as an ambassador for the School and the wider Trust within the local community and beyond, ensuring that the ethos and values of the Trust are promoted and upheld at all times.

The list above is not exhaustive, and you may be required to undertake any other reasonable tasks and responsibilities which fall within the scope of the post as requested the Headteacher, a member of the Senior Leadership or Trust Executive Leadership Teams.

Unity Schools Partnership has developed a framework for supporting effective practice which will be used to support staff professional development and this job description is subject to change at the discretion of the Trust.

PERSON SPECIFICATION

CRITERIA	ESSENTIAL	DESIRABLE
KNOWLEDGE		
Technical or Specialist	NVQ or equivalent in a relevant subject Recognised QTS A degree of 2:1 or above Evidence of commitment to own professional development High levels of subject knowledge within you year group and knowledge of statutory requirements. Evidence of positive impact on pupil outcomes in your year group and across the wider school. Evidence of effective team working. Excellent classroom teacher with a proven commitment to improving the quality of children's learnin .	Knowledge of School / Trust Computer systems Evidence of liaising collaboratively with colleagues
Literacy and Numeracy	Ability to read and understand instructions; Ability to complete basic paperwork. Able to carry out basic calculations accurately Computer literate Able to main routine records e.g. school meals, sale of tickets, supplies.	
Organisational		Knowledge of school policies and procedures
Key Skills and Attributes	Positive disposition to implementing the Schools' educational vision; Willingness to work to secure high attainment for all children in the relevant class.	

Leadership	Ability to promote and ensure the Academy /Trust vision is understood and acted upon by individuals in their team; Understanding of the management of change processes; Ability to maintain a consistent and continuous focus on pupil achievement; Ability to delegate appropriately and hold others accountable while at the same time accepting accountability for the outcomes of the designated class.	

Other Qualities	Able to develop genuine, empathetic relationships with young people; High personal standards in terms of attendance, punctuality and meeting deadlines; High level of personal organisation skills; Good communication skills, both written and spoken; Solution focused disposition and a positive attitude, particularly to challenge and change; Understanding of and commitment to Equal Opportunities issues and principles and the need to apply an equal standard of care to all pupils; Positive disposition towards inclusion of all pupils including those with learning difficulties in mainstream learning and education; Able to work as part of a broader inclusion and pupil support system; Ability to work as a team player and supportive of team working; Ability and willingness to develop own understanding and capability through advice and training; Ability to work without constant supervision, to provide assistance as and when required, to seek tasks when unoccupied and think clearly and calmly in an emergency;	

	Understanding of the principles of accountability and quality assurance to achieve best possible pupil outcomes	

Interpersonal and Communication	Tact and diplomacy second nature Articulate with a good grasp of the English language Patience and tolerance when dealing with parents / pupils who may be upset or appear unreasonable Understanding of the necessity and ability to maintain absolutely confidentiality Pleasant and helpful telephone and face-to-face manner Ability to function effectively as part of a team Positive disposition to implementing the schools' educational vision. Ability to promote and ensure the school/academy vision is understood and acted upon by yourself. Ability to maintain a consistent and continuous focus on pupil achievement and wellbeing. Stamina and a positive approach to work.	Experience and understanding of IT as a tool to support learning Experience of using iPad as a tool for teaching & learning. Evidence of liaising collaboratively with colleagues