

Job Description



Class teacher

Responsible to: Headteacher and Senior Leadership Team

Purpose:

The Class Teacher will:

- Carry out the duties of the Teacher in accordance with the Teachers Pay and Conditions Document and other relevant statutory provisions.
- Meet the expectations set out in the Teachers' Standards

Main Duties and Responsibilities:

All responsibilities of a class teacher, which include:

- Plan, prepare and teach well-structured lessons in line with statutory requirements, following the school's plans, curriculum and schemes of work, ensuring teaching of the highest standard
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Deliver 'Quality First Teaching', adapting teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils
- Lead, organise and direct support staff within the classroom
- Maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy
- Communicate effectively with pupils, parents and carers
- Report to parents on the development, progress and attainment of pupils
- Maintain the positive ethos and core values of the school, both inside and outside the classroom
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Support initiatives decided by the Headteacher and staff
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

- Participate in the performance management system for the appraisal of their own performance, or that of other staff
- Participate in professional development, sharing expertise and experiences as required
- Extend their own professional learning via collaborative study, attendance at INSET and reading to abreast of new developments
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Take an active role as a subject leader.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

NOTE.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The duties may be varied to meet the changing demands of the school at the reasonable direction of the Headteacher.

This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out above.