



Youth & Safety Ranger

JOB DESCRIPTION

Estates & Facilities



ADVERTISEMENT

Youth & Safety Ranger (on-site)

Estates & Facilities

Starting salary is £26,310 per annum, pro-rata (£22,147.10 per annum)

37 hours per week for 38 weeks per year (term-time)

Join our team as a Youth Safety Ranger. Are you passionate about creating a safe and supportive environment for young people? Do you thrive on challenges and have excellent communication skills?

Hours: Monday to Thursday; 8am to 4:30pm
Friday; 8am to 4pm

Our Rangers ensure the safety and welfare of learners. Alongside this your administrative skills and proactive approach will contribute to a thriving educational environment.

Why choose us? Make a difference in young lives, and work in a collaborative environment with a supportive team.

Take a look at the video below to see what it's like to be a Youth & Safety Ranger at Suffolk New College!

<https://www.youtube.com/watch?v=rXvegpFOooQ>

Please ensure to specify how you meet the essential criteria and qualifications within your supporting statement (including driving licence) as this information will be evaluated and considered as part of the shortlisting process.

Please note Suffolk New College is a multi campus site therefore you may be required to work at and travel between campuses.

At Suffolk New College, we promote the culture of BeSNC. Implementing BeSNC is not just a choice; it's a commitment to providing the best possible environment for our learners to thrive. It's a commitment to nurturing an inclusive and supportive community where each student, staff and community member can reach their full potential.

Closing date: Sunday 5th July 2026 at Midnight

Interview date: Monday 13th July 2026

The College reserves the right to close this advert early.

Kindly be advised that we are unable to provide skilled worker sponsorship. Applicants must have the right to work in the country without the need for sponsorship.

You may use AI tools to support your application but all information must truthfully reflect your own skills and experience. You may be asked to discuss the details during the recruitment process.

This college is committed to safeguarding and promoting the welfare of young people and expects all staff to share this commitment. As part of our on-going commitment to Equality and Diversity, Suffolk New College guarantee to short list all applicants from a black or ethnic minority group who meet the essential criteria and all applicants with a disability who meet the essential criteria. All appointments are subject to Disclosure & Barring Service (DBS) check.

The college will not recognise any agency fees for recruitment activities unless an active engagement linked to a specific role has been agreed.

The college will not pay fees associated with CVs or applicants who are sent to the college via agencies on a speculative basis or in response to college adverts. Agencies should refrain from sending CVs to anyone working for the college on a speculative basis. The college will make approaches to agencies via our HR team if we feel that we need assistance with a post.

JOB DESCRIPTION

Youth & Safety Ranger (on-site)

Summary of Benefits, and Terms and Conditions

Location:	Suffolk New College Ipswich Campus (on-site)*
Salary:	Starting salary is £26,310 per annum, pro-rata (£22,147.10 per annum)
Salary Scale:	BS2
Contract status:	Permanent
Hours of work:	37 hours per week for 38 weeks per year (term-time)**
Pension:	Career average pension scheme in which employees contribute between 5.5% and 12.5% of salary
Holiday:	25 days per annum (pro rata if part time), plus statutory Bank Holidays and Christmas closure days. Paid through an enhanced hourly rate.
Staff Development:	Corporate and departmental development programme opportunities
Reporting to:	Youth & Safety Ranger Team Leader

*Suffolk New College is a multi-campus college; therefore you may be required to work at and travel between campuses.

**As the college operations develop, there may be a need to work some Saturday mornings in place of existing shifts or as overtime.

JOB PURPOSE

To ensure students have access to a safe and secure environment by maintaining a high profile in and around the college and proactively working with students in a security and support capacity.

To ensure students participate and enjoy their time at college by delivering social, recreational and pastoral support activities that help engage students in college life.

MAIN DUTIES AND RESPONSIBILITIES

1. Carries out a security role in and around the college sites at either Ipswich or Rural to ensure the student disciplinary code is upheld.
2. To support when required to operate the daily mini bus shuttle service between college campuses ensuring passengers are safe and the service runs to time and schedule.
3. Identifies and challenges student behaviour deemed outside the code of conduct.
4. Uses a range of interventions to resolve conflict successfully including effective mediation strategies.
5. Complete incident reports, gather and retain any relevant evidence, ensuring it is kept in a secure location and destroyed when no longer required.
6. Liaises with police as necessary.
7. Maintains a high profile in the college including patrolling both inside and outside the college.
8. Delivers presentations throughout the year on subjects including personal safety, bullying and equality & diversity.
9. Liaises with Progress Tutors and Student Support staff.
10. Assists students with poor social skills, behavioural or mental health difficulties to integrate, helping them gain confidence and develop social skills.
11. Encourages students to sign up for social or sporting activities, in order to help them to develop their communication skills.
12. Works with students as individuals or in groups on behavioural issues.
13. Provides pastoral support for students by listening to them, identifying problems and finding practical solutions. When necessary, acts as an advocate for students.
14. Attends classes and facilitates in-class group discussions on a range of personal, social and health issues.
15. Keeps records of classes attended and presentations given.
16. Contributes to main enrolment, open evenings and induction event and cross college activity.
17. To comply with Health and Safety regulations and policy and implement these effectively throughout all aspects of the role.

18. To take a pro-active approach and responsibility for the well-being and safeguarding of all students.
19. Any other duties and training as may be required by management, which fall reasonably within the competence and level of job role.
20. The daytime ranger will be responsible for the supervision and safety of students in the lunchtime activity club.

This Job Description sets out the major duties associated with the stated purpose of the post. It should not be assumed that other duties of a similar level/nature undertaken within the section are excluded simply because they are not itemised.

The duties of this post could vary from time to time as a result of new legislation, changes in technology or policy changes, should there be such variation, appropriate training may be given to enable the postholder to undertake the new/varied work.

PERSON SPECIFICATION

	Essential	Desirable
Education and Qualifications	• A first aid qualification or willingness to undertake training within 6 months • A full clean manual driving licence* (with category D1 or willingness to take and pass test in short timeframe) • Minimum age of 21 years due to insurance requirements to drive the mini-bus *You are eligible to drive our shuttle bus if you are aged 21 years or over and have held your license for 3 years or more	• A qualification in youth work • First aid qualification • Good standard of education including Literacy and Numeracy to level 2
Knowledge and Experience	• Experience of supporting and engaging young people aged up to 18, including those who may be reluctant to participate • Knowledge of current apps and trends popular with young people of willingness to learn about these	• Working in an educational setting
Skills	• Personal presence and the ability to challenge inappropriate behaviour and manage difficult situations • Excellent interpersonal and communication skills and resilience • Ability to generate enthusiasm • Ability to work independently and under supervision • Ability to work productively with a wide range of colleagues and outside agencies • Empathy for young people and the ability to listen and relate to the issues affecting them • Good administrative skills	• Dealing with contentious situations
Qualities and Attributes	• Self- driven and motivated • Student focused approach • Pro-active and solution focused • Calm under pressure with a resilient approach • Diplomacy, tact and integrity and with due regard for confidentiality	

Attitude	• An understanding of and commitment to the College's Equality and Diversity Policy, and the ability to promote this in the day-to-day work of the post • An understanding of and respect for the confidentiality required by the post • An understanding of and respect for Health and Safety and Data Protection in relation to this post • Responsible for safeguarding and promoting the welfare of children • Willingness to be flexible • Willingness to undertake training	
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EQUALITY AND DIVERSITY

All applicants will be afforded equal opportunity of employment irrespective of gender, marital status, pregnancy or maternity leave, sexual orientation, transgender, disability, age, ethnicity, religion or belief. As part of our on-going commitment to Equality and Diversity, Suffolk New College guarantee an interview to all applicants from a black or ethnic minority group who meet the essential criteria and all applicants with a disability who meet the essential criteria.

CRIMINAL CONVICTIONS

Suffolk New College is committed to the Code of Practice of the Disclosure and Barring Service and can make a copy of the Code available upon request. Suffolk New College welcomes applications from a diverse range of candidates. Unless the nature of the work demands it, applicants will not be asked to disclose convictions which are 'spent' under the Rehabilitation of Offenders Act 1974. Having an 'unspent' conviction will not necessarily bar applicants from employment. This will depend on the circumstances and background to any offence(s).

Any post which involves direct contact with persons under the age of 18 or with vulnerable adults is exempt under the Rehabilitation of Offenders Act 1974 and applicants are required to disclose spent convictions. Appointments will be subject to an enhanced Disclosure check by the Disclosure and Barring Service.

INFORMAL ENQUIRIES

For informal enquiries please contact Kyle Whiting on kylewhiting@suffolk.ac.uk or phone 01473 382706.

SALARY SCALE

BS2 Scale	
Point	Salary
4	£26,310
5	£27,162
6	£28,080
7	£29,007

Starting salary is £26,310 per annum, pro rata. Scale above shows yearly increments which will be awarded as appropriate.

The College applies a job evaluation scheme to all business support roles to promote consistency, fairness, and alignment with our grading framework. Roles with comparable responsibilities are assigned equivalent scores based on established criteria. Any adjustments to these scores will be uniformly applied across all similar roles.