

Job description

In all cases, if you're aged 16 or over, you will need to go through an enhanced disclosure check against the Disclosure and Barring service, though having a criminal conviction would not necessarily exclude you from a working with us.

Support for children and young people.

- Treat the children and young people with dignity and respect at all times.
- Supervise children and young people and maintain their safety on a range of community outings.
- Encourage children and young people to participate in a range of activities.
- Help children and young people to discover new interests by introducing them to a range of activities and potential hobbies.
- Encourage children and young people to overcome their fears and to challenge themselves.
- Encourage children and young people to communicate effectively and make choices.
- Use basic Makaton signs and PECS to support the children and young people.
- Ensure that the children and young people have their personal equipment with them when they move between locations.
- Assist children and young people with meeting their personal care needs whilst maintaining their dignity and encouraging independence wherever possible.
- Assist children and young people to meet their sensory needs appropriately.
- Support children and young people with mobility difficulties.
- Manage challenging behaviours appropriately.
- Follow support plans to ensure that children and young people are achieving their potential.
- Follow care plans to maintain the health of children and young people.
- Follow risk assessments to keep everyone safe.
- Be aware of, and follow the procedure for, reporting any safeguarding concerns or incidents.
- Attend mandatory training: Safeguarding, Prevent Duty, Health and Safety, moving and handling.
- Complete training in various conditions as relevant to the children and young people: Autism, Epilepsy, Anaphylaxis etc.
- Ensure the health, safety and welfare of children and young people and your colleagues.
- Complete incident/accident forms as required.
- Provide basic first aid if required.
- Provide feedback to parents (including photographic evidence), directors, colleagues and health professionals as required.

Support for Directors

- Supervise individuals or small groups of children and young people.

Support for the organisation

- Perform all duties in accordance with the organisation's policies and procedures.
- Actively contribute to discussions about how to improve performance and service.
- Use systematic ways of managing and minimising risk in all that you do.
- Maintain confidentiality.
- Engage in discussions and appraisals in line with the organisation's Staff Training, Monitoring and Supervision Policy

This job description may be subject to review and change in consultation with the post holder